

MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
December 20, 2011
7:00 p.m.

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, December 20, 2011, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Cupp, Janssens, Timiney and Wilson.

Others

Present: Attorney McCormick, Engineer Reynolds, Assessor Cousineau and 17 people in the audience.

PLEDGE OF ALLEGIANCE (Eagle Scout Forrest Peck led the Board in reciting the Pledge of Allegiance).

APPROVAL OF MINUTES (Regular Meeting Minutes of November 15, 2011).

Motion #1. Motion by Janssens, supported by Wilson to approve the Regular Meeting Minutes of November 15, 2011, as presented.

Roll call vote: Janssens yes, Wilson yes, Cupp yes, Timiney yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Wilson, supported by Janssens to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Wilson yes, Janssens yes, Cupp yes, Timiney yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #3. Motion by Wilson, supported by Janssens to accept and place on file the Fire Department report, as presented by Chief Merkle.

Roll call vote: Wilson yes, Janssens yes, Barton yes, Cupp yes, Timiney yes, Schnurr yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2011 Budget Summary Report, period ending November 30, 2011. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending November 30, 2011.

General Reports: Supervisor, Building Official, Blight Report, Fire Chief, Engineer, Sheriff.

Communications: Letter from Comcast, dated November 18, 2011, Letter from Comcast, dated November 30, 2011, and Letter from Charter Communications, dated December 1, 2011.

Motion #4. Motion by Schnurr, supported by Barton to accept the consent agenda and place on file, as presented.

Roll call vote: Schnurr yes, Barton yes, Janssens yes, Cupp yes, Wilson yes, Timiney yes, Barron yes. **Motion carried.**

PROCLAMATIONS

Adopt Proclamation #11-07, honoring Forrest Peck, a member of Boy Scout Troop 567, for earning the rank of Eagle Scout.

Supervisor Barron presented the Proclamation to Eagle Scout Forrest Peck with his family present.

Motion #5. Motion by Cupp, supported by Wilson to adopt Proclamation #11-07, honoring Forrest Peck, a member of Boy Scout Troop 567, for earning the rank of Eagle Scout, as presented.

Roll call vote: Cupp yes, Wilson yes, Janssens yes, Timiney yes. Barton yes, Schnurr yes, Barron yes. **Motion carried.**

RESOLUTIONS

Adopt Resolution #11-30, IFT Exemption for Bay Corrugated, Inc.

Motion #6. Motion by Barton, supported by Wilson to adopt Resolution #11-30, IFT Exemption for Bay Corrugated, Inc, as presented.

Roll call vote: Barton yes, Wilson yes, Janssens yes, Cupp yes, Timiney yes, Schnurr yes, Barron yes. **Motion carried.**

Adopt Resolution #11-31, request from Fraternal Order of Eagles, Monroe Aerie #2254 to transfer dance permit in conjunction with 2011 Club licensed business, and transfer location (governmental unit) from 445 N. Dixie, Monroe, MI 48162, Monroe County to 15241 S. Dixie, Monroe, MI 48161, Monroe Township, Monroe County.

Motion #7. Motion by Timiney, supported by Cupp to adopt Resolution #11-31, request from Fraternal Order of Eagles, Monroe Aerie #2254 to transfer dance permit in conjunction with 2011 Club licensed business, and transfer location (governmental unit) from 445 N. Dixie, Monroe, MI 48162, Monroe County to 15241 S. Dixie, Monroe, MI 48161, Monroe Township, Monroe County, as presented.

Roll call vote: Timiney yes, Cupp yes, Barton yes, Wilson yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

Adopt Resolution #11-32, request from J's Smokehouse, to approve a new Class C license with new Sunday Sales Permit (PM), new Sales Permit (AM) and On Premise Seating to be located at 2070 South Custer, Monroe, MI 48161, Monroe County.

Motion #8. Motion by Wilson, supported by Schnurr to adopt Resolution #11-32, request from J's Smokehouse, to approve a new Class C license with new Sunday Sales Permit (PM), new Sales Permit (AM) and On Premise Seating to be located at 2070 South Custer, Monroe, MI 48161, Monroe County, as presented.

Roll call vote: Wilson yes, Schnurr yes, Janssens yes, Barton yes, Cupp yes, Timiney yes, Barron yes. **Motion carried.**

Adopt Resolution #11-33, Publicly Funded Health Insurance Contribution Act.

Motion #9. Motion by Schnurr, supported by Cupp to adopt Resolution #11-33, Publicly Funded Health Insurance Contribution Act, as presented.

Roll call vote: Schnurr yes, Cupp yes, Wilson yes, Janssens yes, Timiney yes, Barton yes, Barron yes. **Motion carried.**

RESOLUTIONS (Con't)

Adopt Resolution #11-34, 2011 General Fund Budget Amendment #5, Resolution #11-35, 2011 Special Revenue Fund Budget Amendment #5, Resolution #11-36, 2011 Capital Projects Fund Budget Amendment #5, and Resolution #11-37, 2011 Debt Services Fund Budget Amendment #5.

Motion #10. Motion by Cupp, supported by Timiney to adopt Resolution #11-34, 2011 General Fund Budget Amendment #5, Resolution #11-35, 2011 Special Revenue Fund Budget Amendment #5, Resolution #11-36, 2011 Capital Projects Fund Budget Amendment #5, and Resolution #11-37, 2011 Debt Services Fund Budget Amendment #5, as presented.

Roll call vote: Cupp yes, Timiney yes, Wilson yes, Janssens yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve 2012 Appointments, as recommended by Supervisor.

Motion #11. Motion by Schnurr, supported by Janssens to approve 2012 Appointments, as recommended by Supervisor, as presented.

Roll call vote: Schnurr yes, Janssens yes, Cupp yes, Timiney yes, Wilson yes, Barton yes, Barron yes. **Motion carried.**

Approve contract from Cooley, Hehl, Wohlgamuth & Carlton for conducting the audit for the year ending December 31, 2011.

Motion #12. Motion by Barton, supported by Schnurr to contract from Cooley, Hehl, Wohlgamuth & Carlton for conducting the audit for the year ending December 31, 2011, as presented.

Roll call vote: Barton yes, Schnurr yes, Wilson yes, Janssens yes, Cupp yes, Timiney yes, Barron yes. **Motion carried.**

Authorize Supervisor and Clerk to sign Consent to Assignment request from the Bank of Ann Arbor for the Links at Lake Erie Golf Course lease agreement.

Motion #13. Motion by Wilson, supported by Janssens to sign the Consent to Assignment request from the Bank of Ann Arbor for the Links at Lake Erie Golf Course lease agreement, as presented.

Roll call vote: Wilson yes, Janssens yes, Cupp yes, Timiney yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

Authorize Assessor and Board of Review members to attend training in Ann Arbor at a cost of \$79 per member.

Motion #14. Motion by Barton, supported by Wilson to authorize Assessor and Board of Review members to attend training in Ann Arbor at a cost of \$79 per member, as presented.

Roll call vote: Barton yes, Wilson yes, Timiney yes, Janssens yes, Cupp yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS (Con't)

Consider request and bids from Fire Department to replace the carpet in the meeting room, hallway and weight room.

Motion #15. Motion by Timiney, supported by Cupp to award the contract to the lowest bidder, Victory Carpet, in the amount of \$5,277 for the purchase and installation of carpet in the meeting room, hallway and weight room for Fire Station #1, as presented.

Roll call vote: Timiney yes, Cupp yes, Barton yes, Wilson yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

Approve request from Fire Department to purchase used 25 foot boat at a cost of \$15,000.

Motion #16. Motion by Schnurr, supported by Cupp to approve request from Fire Department to purchase used 25 foot boat at a cost of \$15,000, contingent upon a favorable report by a marine surveyor, as presented.

Roll call vote: Schnurr yes, Cupp yes, Timiney yes, Janssens yes, Barton yes, Wilson yes, Barron yes. **Motion carried.**

Approve authorizing the additional funds to complete the 2012 Dunbar Road paving project from Herr Road to Raisinville Road using a contractor and include this change in the 2012 Federal Aid TIP.

Motion #17. Motion by Janssens, supported by Wilson authorizing the additional funds to complete the 2012 Dunbar Road paving project from Herr Road to Raisinville Road using a contractor and include this change in the 2012 Federal Aid TIP, as presented.

Roll call vote: Janssens yes, Wilson yes, Cupp yes, Timiney yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

Approve the Farmland and Open Space Preservation Act Application, pursuant to Act 116 of the Public Acts of 1974.

Motion #18. Motion by Wilson, supported by Barton to approve the Farmland and Open Space Preservation Act Application, pursuant to Act 116 of the Public Acts of 1974, as presented.

Roll call vote: Wilson yes, Barton yes, Janssens yes, Timiney yes, Cupp yes, Schnurr yes, Barron yes. **Motion carried.**

Approve request from assessor to contract with Tim Evans, Monroe Valuation, Inc. to appraise property at 14931 LaPlaisance Rd. for a cost of \$4800.

Motion #19. Motion by Barton, supported by Schnurr to authorize contracting with Tim Evans, Monroe Valuation, Inc. to appraise property at 14931 LaPlaisance Rd. at a cost of \$4800, as presented.

Roll call vote: Barton yes, Schnurr yes, Timiney yes, Wilson yes, Cupp yes, Janssens yes, Barron yes. **Motion carried.**

PUBLIC COMMENTS

Public comments started at 7:34 p.m. There were comments from two members of the public. Public comments ended at 7:37 p.m.

MONROE CHARTER TOWNSHIP
MINUTES

REGULAR MEETING
December 20, 2011

ADJOURNMENT

Motion #20. Motion by Wilson, supported by Janssens to adjourn the meeting at 7:38 p.m. **Motion carried.**

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Bob Schnurr, Clerk
Monroe Charter Township