

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
August 15, 2017  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, August 15, 2017, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Heck, Manor and Pancone.

**Excused:** Trustee Blank.

**Others Present:** Attorney McCormick and 16 people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting of July 18, 2017).**

**Motion #1.** Motion by Manor supported by Heck to approve the Regular Meeting Minutes of July 18, 2017, as presented.

Roll call vote: Manor yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Heck, supported by Manor to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Heck yes, Manor yes, Barton yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

Chief Merkle updated the Board on fire runs for the month of July 2017.

**Motion #3.** Motion by Heck, supported by Pancone to accept and place on file the July 2017 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Heck yes, Pancone yes, Manor yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**SHERIFF DEPARTMENT REPORT**

Deputy Michael Swiercz updated the Board on police activity for the month of July 2017.

**Motion #4.** Motion by Manor, supported by Barton to accept and place on file the Sheriff Department Report, as presented by Deputy Swiercz.

Roll call vote: Manor yes, Barton yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:** Clerk's 2017 Budget Summary Report, period ending July 31, 2017.  
Treasurer's Monthly Statement of Bank Accounts & Investments, period ending July 31, 2017.

**General Reports:** Supervisor, Building Official, Blight, Fire Chief, Sheriff Department.

**Communications:** Correspondence from Charter Communications dated 6-19-17; Ref: Channel Line-up changes.

**Motion #5.** Motion by Barton, supported by Manor to accept the consent agenda and place on file, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

**RESOLUTIONS**

**Adopt Resolution #17-15, 2017 General Fund Budget Amendment #3, Resolution #17-16, 2017 Special Revenue Fund Budget Amendment #3, Resolution #17-17, 2017 Capital Projects Fund Budget Amendment #3 and Resolution #17-18, 2017 Debt Service Fund Budget Amendment #3.**

**Motion #6.** Motion by Barton, supported by Pancone to adopt Resolution #17-15, 2017 General Fund Budget Amendment #3, Resolution #17-16, 2017 Special Revenue Fund Budget Amendment #3, Resolution #17-17, 2017 Capital Projects Fund Budget Amendment #3 and Resolution #17-18, 2017 Debt Service Fund Budget Amendment #3, as presented.

Roll call vote: Barton yes, Pancone yes, Manor yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Authorize Calvin Schmitt to attend the Michigan Fire Inspectors Society Fall Educational Seminar in East Lansing, Michigan from September 12, 2017 through September 15, 2017 at an early bird rate of \$325, plus cost of hotel, meals and travel.**

**Motion #7.** Motion by Manor, supported by Heck to authorize Calvin Schmitt to attend the Michigan Fire Inspectors Society Fall Educational Seminar in East Lansing, Michigan from September 12, 2017 through September 15, 2017 at an early bird rate of \$325, plus cost of hotel, meals and travel, as presented.

Roll call vote: Manor yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**Set annual Fall Clean-Up Day for Saturday, October 21, 2017 from 9:00 a.m. until 3:00 p.m. and to contract with Steven's Disposal as waste hauler. Location will be the Township Playground/Nature Center parking lot.**

**Motion #8.** Motion by Heck, supported by Pancone to set the annual Fall Clean-Up Day for Saturday, October 21, 2017 from 9:00 a.m. until 3:00 p.m. and to contract with Steven's Disposal as waste hauler. Location will be the Township Playground/Nature Center parking lot, as presented.

Roll call vote: Heck yes, Pancone yes, Barton yes, Manor yes, Schnurr yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP  
MINUTES**

**REGULAR MEETING  
August 15, 2017**

**Authorize Fire Department to purchase one (1) OHD Quantifit Respirator Fit Test System at a cost of \$9,684.00.**

**Motion #9.** Motion by Manor, supported by Heck to authorize Fire Department to purchase one (1) OHD Quantifit Respirator Fit Test System at a cost of \$9,684.00, as presented.

Roll call vote: Manor yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**Authorize Fire Department to advertise for bids to sell the old Engine 5, which is 27 years old. Vehicle has been replaced with the New Engine 5, utilizing a FEMA Grant, which requires the old vehicle to be removed from service and it can no longer be used as a Fire Vehicle in the United States.**

**Motion #10.** Motion by Heck, supported by Pancone to authorize Fire Department to advertise for bids to sell the old Engine 5, which is 27 years old. Vehicle has been replaced with the New Engine 5, utilizing a FEMA Grant, which requires the old vehicle to be removed from service and it can no longer be used as a Fire Vehicle in the United States, as presented.

Roll call vote: Heck yes, Pancone yes, Barton yes, Manor yes, Schnurr yes, Barron yes. **Motion carried.**

**Consider bids for park and ball field parking lots and Barron's Way crack fill, sealing and striping.**

**Motion #11.** Motion by Barton, supported by Manor to award bids for park and ball field parking lots and Barron's Way crack fill, sealing and striping to Bryant Asphart in the amount of \$29,075, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

**PUBLIC AND BOARD COMMENTS**

Public comments started at 7:23 p.m. There were four public and board comments.

Supervisor Barron mentioned that our Township Assessor, Cathy Cousineau recently achieved her Michigan Master Level Certification and Michigan Master Assessing Officer 4 certification. He wanted to mention that this is no easy feat and took years of hard work to achieve.

One resident complimented and thanked the Board on hosting the recent Hazardous Household Waste and Shredding Day which was held on Tuesday August 1, 2017. He said they really appreciated the opportunity to dispose of old paperwork by means of shredding.

Darrick Whitaker of Southpointe Subdivision inquired about the building permit extension for 15175 Oak Knoll Drive, he stated that it has been 25 days since it was issued and there still hasn't been any work or progress, other than the yard being mowed. Supervisor Barron stated that Building official Mike Black is aware and has sent correspondence to the property owner on this subject. Mr. Whitaker commented that he was also provided a copy of that correspondence. He further stated that the permit expires on December 31, 2017 and it is his understanding that no further extensions will be allowed and the house must be completed by this time. Supervisor Barron did state that the Building Official will have the final say on December 31<sup>st</sup>.

Mr. Whitaker also inquired about an abandoned truck on this same property. He stated that the plates expired in 2015. Another neighbor mentioned that the truck was actually in the field next to 15175 Oak Knoll Drive. Supervisor Barron said he have someone look into this. Public and Board comments ended at 7:39 p.m.

MONROE CHARTER TOWNSHIP  
MINUTES

REGULAR MEETING  
August 15, 2017

ADJOURNMENT

**Motion #12.** Motion by Heck, supported by Pancone to adjourn the meeting at 7:40 p.m.

Roll call vote: Heck yes, Pancone yes, Manor yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**



---

Bob Schnurr, Clerk  
Monroe Charter Township

Attested:



---

Alan Barron, Supervisor  
Monroe Charter Township