

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
August 16, 2016  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, August 16, 2016, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Schnurr, Trustees Heck and Janssens.

**Excused:** Treasurer Barton, Trustees Wilson and Pancone.

**Others Present:** Five (5) people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting of July 19, 2016).**

**Motion #1.** Motion by Janssens, supported by Heck to approve the Regular Meeting Minutes of July 19, 2016, as presented.

Roll call vote: Janssens yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Heck, supported by Janssens to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Heck yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion #3.** Motion by Janssens, supported by Heck to accept and place on file the July 2016 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Janssens yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:** Clerk's 2016 Budget Summary Report, period ending July 31, 2016. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending July 31, 2016.

**General Reports:** Supervisor, Building Official, Blight, Fire Chief, Engineer.

**Communications:** AT&T Letter, dated 7-15-16; Ref: 9<sup>th</sup> Annual Video Report and Comcast Letter, dated 7-20-16; Ref: Billing System Changes.

**Motion #4.** Motion by Heck, supported by Janssens to accept the consent agenda and place on file, as presented.

Roll call vote: Heck yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

**RESOLUTIONS**

**Adopt Resolution #16-14, 2016 General Fund Budget Amendment #3, Resolution #16-15, 2016 Special Revenue Fund Budget Amendment #3, Resolution #16-16, 2016 Capital Projects Fund Budget Amendment #3, and Resolution #16-17, 2016 Debt Service Fund Budget Amendment #3.**

**Motion #5.** Motion by Janssens, supported by Heck to adopt Resolution #16-14, 2016 General Fund Budget Amendment #3, Resolution #16-15, 2016 Special Revenue Fund Budget Amendment #3, Resolution #16-16, 2016 Capital Projects Fund Budget Amendment #3, and Resolution #16-17, 2016 Debt Service Fund Budget Amendment #3, as presented.

Roll call vote: Janssens yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Authorize Supervisor to sign a three year contract (2017-2019) with Precision Irrigation to lock in rates for road side mowing.**

**Motion #6.** Motion by Schnurr, supported by Heck to authorize the Supervisor to sign a three year contract (2017-2019) with Precision Irrigation to lock in rates for road side mowing, as presented.

Roll call vote: Schnurr yes, Heck yes, Janssens yes, Barron yes. **Motion carried.**

**Set annual Fall Clean-Up Day for Saturday, October 15, 2016 from 9:00 a.m. until 3:00 p.m. and to contract with Steven's Disposal as waste hauler. Location will be the Township Playground/Nature center parking lot.**

**Motion #7.** Motion by Heck, supported by Janssens to set the annual Fall Clean-Up Day for Saturday, October 15, 2016 from 9:00 a.m. until 3:00 p.m. and to contract with Steven's Disposal as waste hauler. Location will be the Township Playground/Nature center parking lot, as presented.

Roll call vote: Heck yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

**Authorize acceptance of FEMA Assistance to Firefighters Grant Award EMW-2015-FV-01565 in the amount of \$500,000 for vehicle acquisition (Pumper/Engine Fire Truck) and authorize Chief Merkle to request updated bids, as required by grant.**

**Motion #8.** Motion by Schnurr, supported by Heck to authorize acceptance of FEMA Assistance to Firefighters Grant Award EMW-2015-FV-01565 in the amount of \$500,000 for vehicle acquisition (Pumper/Engine Fire Truck) and authorize Chief Merkle to request updated bids, as required by grant, as presented.

Roll call vote: Schnurr yes, Heck yes, Janssens yes, Barron yes. **Motion carried.**

**Accept and place on file the resignation of Firefighter Zach Bunch, effective May 31, 2016. Mr. Bunch has moved out of state.**

**Motion #9.** Motion by Janssens, supported by Heck to accept and place on file the resignation of Firefighter Zach Bunch, effective May 31, 2016. Mr. Bunch has moved out of state, as presented.

Roll call vote: Janssens yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

MONROE CHARTER TOWNSHIP  
MINUTES

REGULAR MEETING  
August 16, 2016

NEW BUSINESS (Con't)

Authorize Assessor Cathy Cousineau to apply for the State Tax Commission Program for the Michigan Master Assessing Officer (MMAO) and Annette Peters from the Assessing Department to apply for the Michigan Advanced Assessing Officer (MAAO) and if accepted, authorize the Township to cover the cost of \$1,000 each for the twelve (12) month programs.

**Motion #10.** Motion by Schnurr, supported by Janssens to authorize Assessor Cathy Cousineau to apply for the State Tax Commission Program for the Michigan Master Assessing Officer (MMAO) and Annette Peters from the Assessing Department to apply for the Michigan Advanced Assessing Officer (MAAO) and if accepted, authorize the Township to cover the cost of \$1,000 each for the twelve (12) month programs, as presented.

Roll call vote: Schnurr yes, Janssens yes, Heck yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public and Board comments started at 7:13 p.m. There were seven comments. Public and Board comments ended at 7:36 p.m.

ADJOURNMENT

**Motion #11.** Motion by Janssens, supported by Heck to adjourn the meeting at 7:37 p.m.

Roll call vote: Janssens yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**



Bob Schnurr, Clerk  
Monroe Charter Township

Attested:



Alan Barron, Supervisor  
Monroe Charter Township