

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
February 21, 2017
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, February 21, 2017, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Blank, and Manor.

Excused: Trustees Heck and Pancone.

Others Present: Attorney McCormick, Engineer Zangara and five people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting of January 17, 2017 and Board Workshop of February 7, 2017).

Motion #1. Motion by Barton, supported by Manor to approve the Regular Meeting Minutes of January 17, 2017 and Board Workshop Minutes of February 7, 2017, as presented.

Roll call vote: Barton yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Manor, supported by Barton to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Manor yes, Barton yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Chief Merkle updated the Board on fire runs for the month of January 2017.

Motion #3. Motion by Schnurr, supported by Barton to accept and place on file the January 2017 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Schnurr yes, Barton yes, Manor yes, Blank yes, Barron yes. **Motion carried.**

SHERIFF DEPARTMENT REPORT

Deputy Michael Swiercz updated the Board on police activity for the month of January 2017.

Motion #4. Motion by Manor, supported by Blank to accept and place on file the Sheriff Department Report, as presented by Deputy Swiercz.

Roll call vote: Manor yes, Blank yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2017 Budget Summary Report, period ending January 31, 2017. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending January 31, 2017.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Fire Inspector, Sheriff Department, Engineer.

Communications: Charter letter dated 1-13-17 Re: Channel Addition, Charter letter dated 1-20-17 Re: Price adjustments, Charter letter dated 1-30-17 Re: Channel Addition, Comcast Letter dated 2-6-17 Ref: Changes to channel line-up, and Comcast Letter dated 2-10-17 Ref: TV Boxes & Modems.

Motion #5. Motion by Barton, supported by Manor to accept the consent agenda and place on file, as presented.

Roll call vote: Barton yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

ORDINANCE

First reading of proposed Truck Route Ordinance #135.

Motion #6. Motion by Schnurr, supported by Barton to waive the first reading of proposed Truck Route Ordinance #135, publish and bring back to the March 21, 2017 Regular Meeting for adoption consideration.

Roll call vote: Schnurr yes, Barton yes, Manor yes, Blank yes, Barron yes. **Motion carried.**

PLAT EXTENSION

Consider approving a 1-year extension of Final Preliminary Plat for Canterbury Farms Phase Three.

Motion #7. Motion by Schnurr, supported by Blank to approve a 1-year extension of Final Preliminary Plat for Canterbury Farms Phase Three, with a new expiration date of March 18, 2018.

Roll call vote: Schnurr yes, Blank yes, Barton yes, Manor yes, Barron yes. **Motion carried.**

Consider approving a 1-year extension of Tentative Preliminary Plat for Sheffield Village Plats II and III.

Motion #8. Motion by Barton, supported by Manor to approve a 1-year extension of Tentative Preliminary Plat for Sheffield Village Plats II and III, with a new expiration date of February 17, 2018.

Roll call vote: Barton yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

PROCLAMATIONS

Approve Proclamation #17-01, Proclaiming March 21, 2017 as National Agricultural Day in Monroe Charter Township.

Motion #9. Motion by Schnurr, supported by Barton to approve Proclamation #17-01, Proclaiming March 21, 2017 as National Agricultural Day in Monroe Charter Township, as presented.

Roll call vote: Schnurr yes, Barton yes, Manor yes, Blank yes, Barron yes. **Motion carried.**

NEW BUSINESS

Set Thursday, March 16, 2017 from 6pm – 8pm as open registration for the Custer Baseball/Softball leagues.

Motion #10. Motion by Barton, supported by Manor to set Thursday, March 16, 2017 from 6pm – 8pm as open registration for the Custer Baseball/Softball leagues.

Roll call vote: Barton yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

Set Spring Clean-up Day for Saturday, May 20, 2017 from 9:00 a.m. to 3:00 p.m. at the Township Hall location using Steven's Disposal as the waste hauler.

Motion #11. Motion by Manor, supported by Barton to set Spring Clean-up Day for Saturday, May 20, 2017 from 9:00 a.m. to 3:00 p.m. at the Township Hall location using Steven's Disposal as the waste hauler, as presented.

Roll call vote: Manor yes, Barton yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

Authorize Supervisor and Clerk to sign the 2017 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,310.00. (1 % increase over the 2016 amount of \$30,010.00).

Motion #12. Motion by Schnurr, supported by Manor to authorize Supervisor and Clerk to sign the 2017 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,310.00. (1% increase over the 2016 amount of \$30,010.00), as presented.

Roll call vote: Schnurr yes, Manor yes, Blank yes, Barton yes, Barron yes. **Motion carried.**

Authorize the Supervisor and Clerk to sign contracts with the Road Commission for local roads projects:

- a. Northfield Village – Zone Patch/Overband Crack Seal/Microsurface.
- b. North Monroe Plats – Spray Patch/Single Chip Fill with Fog Seal.
- c. Leddes Gardens: – Overband Crack Seal.
- d. Canterbury Farms – Microsurface.

Motion #13. Motion by Manor, supported by Barton to authorize the Supervisor and Clerk to sign contracts with the Road Commission for local roads projects: a) Northfield Village – Zone Patch/Overband Crack Seal/Microsurface, b) North Monroe Plats – Spray Patch/Single Chip Fill with Fog Seal, c) Leddes Gardens: – Overband Crack Seal, and d) Canterbury Farms – Microsurface.

Roll call vote: Manor yes, Barton yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

Open and consider bids for twenty (20) replacement Self Contained Breathing Apparatus (SCBA) cylinders which have reached the end of their service life.

Motion #14. Motion by Manor, supported by Schnurr to award the bid to lowest bidder, Argus-Hasco in the amount of \$16,220.00 for twenty (20) replacement Self Contained Breathing Apparatus (SCBA) cylinders, contingent upon review by Chief Merkle to ensure they meet bid specifications, as presented.

Roll call vote: Manor yes, Schnurr yes, Blank yes, Barton yes, Barron yes. **Motion carried.**

Consider bids for new HVAC System for Township Hall.

Motion #15. Motion by Barton, supported by Blank to award the bid to lowest bidder, Sieb Plumbing and Heating Inc. for the Base Bid in the amount of \$122,435.00 for a new HVAC System for the Township Hall, as presented.

Roll call vote: Barton yes, Blank yes, Manor yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS (Con't)

Consider approving a one (1) year Moratorium on considering an ordinance pertaining to Michigan's new Medical Marijuana Facilities Licensing Act (MMFLA), Public Act 281 of 2016.

Motion #16. Motion by Manor, supported by Blank to approve a one (1) year Moratorium on considering an ordinance pertaining to Michigan's new Medical Marijuana Facilities Licensing Act (MMFLA), Public Act 281 of 2016, as presented.

Roll call vote: Manor yes, Blank yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

Appoint Cheryl McLaughlin as the 2017 Custer Ball Director.

Motion #17. Motion by Barton supported by Manor to appoint Cheryl McLaughlin as the 2017 Custer Ball Director, as presented.

Roll call vote: Barton yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

Appoint Jill Wilson as the 2017 Camp Kids Director.

Motion #18. Motion by Barton supported by Manor to appoint Jill Wilson as the 2017 Camp Kids Director, as presented.

Roll call vote: Barton yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public comments started at 7:35 p.m. There were four public and board comments. Public and Board comments ended at 7:40 p.m.

ADJOURNMENT

Motion #19. Motion by Manor, supported by Blank to adjourn the meeting at 7:41 p.m.

Roll call vote: Manor yes, Blank yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Bob Schnurr, Clerk
Monroe Charter Township