

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
January 19, 2016
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, January 19, 2016, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Trustees Heck, Janssens and Pancone.

Excused: Treasurer Barton and Trustee Wilson.

Others Present: Attorney McCormick and seven people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting of December 15, 2015).

Motion #1. Motion by Janssens, supported by Heck to approve the Regular Meeting Minutes of December 15, 2015, as presented.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Heck, supported by Janssens to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Chief Merkle updated the Board on fire runs for the month of December 2015.

Motion #3. Motion by Janssens, supported by Heck to accept and place on file the December 2015 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Janssens yes, Heck yes, Schnurr yes, Pancone yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2015 Budget Summary Report, period ending December 31, 2015. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending December 31, 2015.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Fire Inspector, Sheriff Department, Engineer.

Communications: Charter letter dated December 15, 2015 Re: Price adjustments and Comcast Letter dated December 18, 2015 Re: Changes to channel line-up

CONSENT AGENDA (Con't)

Motion #4. Motion by Heck, supported by Pancone to accept the consent agenda and place on file, as presented.

Roll call vote: Heck yes, Pancone yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

PLAT EXTENSION

Consider approving a 1-year extension of Tentative Preliminary Plat for Canterbury Farms Phase Three.

Motion #5. Motion by Schnurr, supported by Janssens to approve a 1-year extension of Tentative Preliminary Plat for Canterbury Farms Phase Three, with a new expiration date of March 18, 2017.

Roll call vote: Schnurr yes, Janssens yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

Consider approving a 1-year extension of Tentative Preliminary Plat for Sheffield Village Plats II and III.

Motion #6. Motion by Heck, supported by Pancone to approve a 1-year extension of Tentative Preliminary Plat for Sheffield Village Plats II and III, with a new expiration date of February 17, 2017.

Roll call vote: Heck yes, Pancone yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

ZONING ORDINANCE AMENDMENT

Consider Zoning Amendment Form for proposed text amendments to Zoning Ordinance 52-2010, to amend sections of the Ordinance relating to Permitted Uses and/or Permitted Uses after Special Approval in the C-2 (General Commercial, Section 7.202.B, LI (Light Industrial, Section 7.201.A.B.), and HI (Heavy Industrial, Section 7.202.B) Zoning Districts in support of redevelopment for the LaPlaisance Road Corridor.

Motion #7. Motion by Heck, supported by Janssens to waive the second reading and approve the Zoning Text Amendment Request for Zoning Ordinance 52-2010, to amend sections of the Ordinance relating to Permitted Uses and/or Permitted Uses after Special Approval in the C-2 (General Commercial, Section 7.202.B, LI (Light Industrial, Section 7.201.A.B.), and HI (Heavy Industrial, Section 7.202.B) Zoning Districts in support of redevelopment for the LaPlaisance Road Corridor, as recommended by the Monroe Charter Township Planning Commission and the Monroe County Planning Commission.

Roll call vote: Heck yes, Janssens yes, Schnurr yes, Pancone yes, Barron yes. **Motion carried.**

RESOLUTIONS

Approve Resolution #16-01, Set Poverty Exemption Guidelines.

Motion #8. Motion by Schnurr, supported by Heck to approve Resolution #16-01, Set Poverty Exemption Guidelines, as presented.

Roll call vote: Schnurr yes, Heck yes, Janssens yes, Pancone yes, Barron yes. **Motion carried.**

RESOLUTIONS (Con't)

Approve Resolution #16-02, In Support to Issue a Stamp in Honor Of George Armstrong Custer.

Motion #9. Motion by Janssens supported by Heck to approve Resolution #16-02, In Support to Issue a Stamp in Honor of George Armstrong Custer, as presented.

Roll call vote: Janssens yes, Heck yes, Schnurr yes, Pancone yes, Barron yes. **Motion carried.**

Approve Resolution #16-03, authorizing Consumers Energy Company to make changes in lighting service.

Motion #10. Motion by Schnurr supported by Janssens to approve Resolution #16-03, authorizing Consumers Energy Company to make changes in lighting service, as presented.

Roll call vote: Schnurr yes, Janssens yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

NEW BUSINESS

Authorize Supervisor and Clerk to sign the 2016 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,010.00. (1.5% increase over the 2015 amount of \$29,567.00).

Motion #11. Motion by Schnurr, supported by Janssens to authorize Supervisor and Clerk to sign the 2016 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,010.00. (1.5% increase over the 2015 amount of \$29,567.00), as presented.

Roll call vote: Schnurr yes, Janssens yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

Consider approving a one (1) year Moratorium extension on the issuance of any permits/licenses pertaining to any medical Marijuana uses in order to provide time to draft and adopt regulations.

Motion #12. Motion by Schnurr, supported by Janssens to approve a one (1) year Moratorium extension on the issuance of any permits/licenses pertaining to any medical Marijuana uses in order to provide time to draft and adopt regulations, as presented.

Roll call vote: Schnurr yes, Janssens yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

Appoint Cheryl McLaughlin as the 2016 Custer Ball Director.

Motion #13. Motion by Heck supported by Pancone to appoint Cheryl McLaughlin as the 2016 Custer Ball Director, as presented.

Roll call vote: Heck yes, Pancone yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

Appoint Jill Wilson as the 2016 Camp Kids Director.

Motion #14. Motion by Heck supported by Pancone to appoint Jill Wilson as the 2016 Camp Kids Director, as presented.

Roll call vote: Heck yes, Pancone yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS (Con't)

Approve the Supervisor's and Assessor's recommendation to hire Kelli Brandys as the new administrative assistant for the Assessing Department, effective February 8, 2016, and reassign Kellie Bashaw as full-time administrative assistant for the Fire Department, effective February 1, 2016.

Motion #15. Motion by Janssens, supported by Heck to approve the Supervisor's and Assessor's recommendation to hire Kelli Brandys as the new administrative assistant for the Assessing Department, effective February 8, 2016, and reassign Kellie Bashaw as full-time administrative assistant for the Fire Department, effective February 1, 2016, as presented.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public comments started at 7:26 p.m. There were four public and board comments. Public and Board comments ended at 7:39 p.m.

ADJOURNMENT

Motion #16. Motion by Janssens, supported by Heck to adjourn the meeting at 7:40 p.m.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**



Bob Schnurr, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township