

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
June 18, 2013  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, June 18, 2013, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Heck, Janssens and Pancone.

**Excused:** Trustee Wilson.

**Others Present:** Attorney McCormick and six people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting May 21, 2013)**

**Motion #1.** Motion by Barton, supported by Janssens to approve the Regular Meeting Minutes of May 21, 2013, as presented.

Roll call vote: Barton yes, Janssens yes, Heck yes, Pancone yes, Schnurr yes, Barron yes.  
**Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Janssens, supported by Heck to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**FIRE DEPARTMENT REPORT**

Chief Merkle informed the Board of the great job the Fire Department Explorers did to assist the Fire Department during the month of May and provided an update of recent fire and emergency runs.

**Motion #3.** Motion by Schnurr, supported by Janssens to accept and place on file the Fire Department May 2013 Monthly Report, as presented by Fire Chief Merkle.

Roll call vote: Schnurr yes, Janssens yes, Heck yes, Pancone yes, Barton yes, Barron yes.  
**Motion carried.**

**CONSENT AGENDA**

**Financial Reports:** Clerk's 2013 Budget Summary Report, period ending May 31, 2013. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending May 31, 2013.

**General Reports:** Supervisor, Building Official, Blight, Fire Chief, Fire Inspector, Sheriff Department.

**Communications:** Comcast Letter dated June 3, 2013 Re: Channel changes and price changes.

**Motion #4.** Motion by Janssens, supported by Heck to accept the consent agenda and place on file, as presented.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.  
**Motion carried.**

**RESOLUTIONS**

**Adopt Resolution #13-07, 2013 General Fund Budget Amendment #2, Resolution #13-08, 2013 Special Revenue Fund Budget Amendment #2, Resolution #13-09, 2013 Capital Projects Fund Budget Amendment #2, and Resolution #13-10, 2013 Debt Service Fund Budget Amendment #2.**

**Motion #5.** Motion by Barton supported by Schnurr to adopt Resolution #13-07, 2013 General Fund Budget Amendment #2, Resolution #13-08, 2013 Special Revenue Fund Budget Amendment #2, Resolution #13-09, 2013 Capital Projects Fund Budget Amendment #2, and Resolution #13-10, 2013 Debt Service Fund Budget Amendment #2, as presented.

Roll call vote: Barton yes, Schnurr yes, Janssens yes, Pancone yes, Heck yes, Barron yes.  
**Motion carried.**

**NEW BUSINESS**

**Authorize the renewal of the Provident Insurance Plan for the Volunteer Fire Fighters and to utilize the 3 year prepay option for a 10% savings.**

**Motion #6.** Motion by Barton, supported by Pancone to authorize the renewal of the Provident Insurance Plan for the Volunteer Fire Fighters and to utilize the 3 year prepay option for a 10% savings, as presented.

Roll call vote: Barton yes, Pancone yes, Heck yes, Janssens yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Authorize Supervisor and Clerk to sign the L-4029, 2013 Tax Rate Request.**

**Motion #7.** Motion by Barton, supported by Pancone to authorize Supervisor and Clerk to sign the L-4029, 2013 Tax Rate Request, as presented.

Roll call vote: Barton yes, Pancone yes, Janssens yes, Heck yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Rescind employment offer to Marsha A. Barnett Krause as a full-time regular employee for the Assessing Department Position of Assessor II due to her being unable to start as agreed upon, as recommended by the Assessor and Executive Committee.**

**Motion #8.** Motion by Barton, supported by Heck to rescind employment offer to Marsha A. Barnett Krause as a full-time regular employee for the Assessing Department Position of Assessor II due to her being unable to start as agreed upon, as recommended by the Assessor and Executive Committee.

Roll call vote: Barton yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes.  
**Motion carried.**

**NEW BUSINESS (Con't)**

Approve the hiring of Joe Liedel as a part-time regular employee for the Assessing Department Position of Assessor I, as recommended by the Assessor and Executive Committee, with an effective date of June 5, 2013.

**Motion #9.** Motion by Janssens, supported by Schnurr to approve the hiring of Joe Liedel as a part-time regular employee for the Assessing Department Position of Assessor I, as recommended by the Assessor and Executive Committee, with an effective date of June 5, 2013, as presented.

Roll call vote: Janssens yes, Schnurr yes, Heck yes, Pancone yes, Barton yes, Barron yes.  
**Motion carried.**

**Authorize the Fire Department to purchase two (2) PR400 Sixteen channel portable radios from Herkimer Radio Service at a total cost of \$832.00.**

**Motion #10.** Motion by Barton, supported by Heck to authorize the Fire Department to purchase two (2) PR400 Sixteen channel portable radios from Herkimer Radio Service at a total cost of \$832.00, as presented.

Roll call vote: Barton yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Consider proposal from Bryant Asphalt Paving, Inc. in the amount of \$4700 to clean, fill cracks, sealcoat and repaint lines and symbols for the Township Hall parking area; in the amount of \$3900 to clean, fill cracks, sealcoat and repaint lines and symbols for Fire Station #1 parking area; and in the amount of \$1,150 to clean, fill cracks, sealcoat and repaint lines and symbols for Fire Station #2 parking area, as recommended by the Maintenance Foreman.**

**Motion #11.** Motion by Barton, supported by Heck to approve the proposals from Bryant Asphalt Paving, Inc. to complete the work in the amount of \$4700 to clean, fill cracks, sealcoat and repaint lines and symbols for the Township Hall parking area; in the amount of \$3900 to clean, fill cracks, sealcoat and repaint lines and symbols for Fire Station #1 parking area; and in the amount of \$1,150 to clean, fill cracks, sealcoat and repaint lines and symbols for Fire Station #2 parking area, as recommended by the Maintenance Foreman.

Roll call vote: Barton yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes.  
**Motion carried.**

**Consider proposal from Protection 1 for monitored security/fire alarm system for the Nature Center and Custer Ball Buildings.**

**Motion #12.** Motion by Barton, supported by Pancone to approve proposals from Protection 1 to install monitored security/fire alarm system for the Nature Center and Custer Ball Buildings, as presented.

Roll call vote: Barton yes, Pancone yes, Janssens yes, Heck yes, Schnurr yes, Barron yes.  
**Motion carried.**

**MPACT INTRODUCTION**

Milward Beaudry, Executive Director for Monroe Public Access Cable Television (MPACT), introduced himself and wanted the Board to know he is always available if we have any questions, concerns or needs.

**MONROE CHARTER TOWNSHIP  
MINUTES**

**REGULAR MEETING  
June 18, 2013**

**PUBLIC AND BOARD COMMENTS**

Public and Board comments started at 7:16 p.m. There was one board comment and three public comments. Public and Board comments ended at 7:22 p.m.

**ADJOURNMENT**

**Motion #13.** Motion by Janssens, supported by Heck to adjourn the meeting at 7:23 p.m. **Motion carried.**

Roll call vote: Janssens yes, Heck yes, Pancone, yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**



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Bob Schnurr, Clerk  
Monroe Charter Township

Attested:



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Alan Barron, Supervisor  
Monroe Charter Township