

MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
March 19, 2013
7:00 p.m.

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, March 19, 2013, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Trustees Heck, Pancone and Wilson.

Excused: Treasurer Barton and Trustee Janssens.

Others Present: Attorney McCormick and six people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting of February 19, 2013 and Workshop Minutes of March 5, 2013).

Motion #1. Motion by Wilson, supported by Heck to approve the Regular Meeting Minutes of February 19, 2013 and Workshop Minutes of March 5, 2013, as presented.

Roll call vote: Wilson yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Wilson, supported by Heck to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Wilson yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2013 Budget Summary Report, period ending February 28, 2013. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending February 28, 2013.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Engineer.

Communications: Letter from Charter, dated 3-13-2013, Re: Channel Lineup Change.

Motion #3. Motion by Schnurr, supported by Wilson to accept the consent agenda and place on file, as presented.

Roll call vote: Schnurr yes, Wilson yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

PROCLAMATIONS

Approve Proclamation #13-01, Proclaiming March as National Agricultural Month in Monroe Charter Township.

Motion #4. Motion by Wilson, supported by Pancone to approve Proclamation #13-01, Proclaiming March as National Agricultural Month in Monroe Charter Township, as presented.

Roll call vote: Wilson yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

PROCLAMATIONS (Con't)

Approve Proclamation # 13-02, Proclaiming April as Child Abuse Prevention and Awareness Month in Monroe Charter Township.

Motion #5. Motion by Schnurr, supported by Wilson to approve Proclamation # 13-02, Proclaiming April as Child Abuse Prevention and Awareness Month in Monroe Charter Township, as presented.

Roll call vote: Schnurr yes, Wilson yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

RESOLUTIONS

Adopt Resolution #13-02, 2013 General Fund Budget Amendment #1, Resolution #13-03, 2013 Special Revenue Fund Budget Amendment #1, Resolution #13-04, 2013 Capital Projects Fund Budget Amendment #1, and Resolution #13-05, 2013 Debt Service Fund Budget Amendment #1.

Motion #6. Motion by Wilson supported by Pancone to adopt Resolution #13-02, 2013 General Fund Budget Amendment #1, Resolution #13-03, 2013 Special Revenue Fund Budget Amendment #1, Resolution #13-04, 2013 Capital Projects Fund Budget Amendment #1, and Resolution #13-05, 2013 Debt Service Fund Budget Amendment #1, as presented.

Roll call vote: Wilson yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS

Consider Building Official's request to adjust Permit Fees.

Motion #7. Motion by Wilson, supported by Heck to approve the Building Official's request to adjust Permit Fees with an effective date of April 1, 2013, as presented.

Roll call vote: Wilson yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Consider personnel changes as proposed.

Authorize changing Administrative Assistant Kellie Bashaw from part-time regular to full-time regular, with hours being split between the Fire Department and the Assessing Office, with an effective date of March 25, 2013 and authorize reassigning Fire Inspector Calvin Schmitt from reporting to Building Official Mike Black to reporting directly to Fire Chief Larry Merkle, with an effective date of March 20, 2013.

Motion #8. Motion by Schnurr, supported by Wilson to approve personnel changes, as presented.

Roll call vote: Schnurr yes, Wilson yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

Consider approving request from Southpointe Homeowner's Association to use the Township Hall on Wednesday, May 15, 2013 from 6:30 p.m. to 8:30 p.m. for their Annual Homeowner's Association meeting, with fee being waived.

Motion #9. Motion by Wilson, supported by Schnurr to approve the request from Southpointe Homeowner's Association to use the Township Hall on Wednesday, May 15, 2013 from 6:30 p.m. to 8:30 p.m. for their Annual Homeowner's Association meeting, with fee being waived, as presented.

Roll call vote: Wilson yes, Schnurr yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
March 19, 2013**

NEW BUSINESS (Con't)

Consider approving request from Carrington Villas Homeowner's Association to use the Township Hall on Thursday, May 16, 2013 from 6:30 p.m. to 8:30 p.m. for their Annual Homeowner's Association meeting, with fee being waived.

Motion #10. Motion by Schnurr, supported by Wilson to approve the request from Carrington Villas Homeowner's Association to use the Township Hall on Thursday, May 16, 2013 from 6:30 p.m. to 8:30 p.m. for their Annual Homeowner's Association meeting, with fee being waived, as presented.

Roll call vote: Schnurr yes, Wilson yes, Pancone yes, Heck yes, Barron yes. **Motion carried.**

Authorize renewal of the Fire Department Motorola Service Agreement for 1-year (5/1/2013 – 4/30/2014) at a cost of \$3,501.84.

Motion #11. Motion by Schnurr, supported by Wilson to approve the renewal of the Fire Department Motorola Service Agreement for 1-year (5/1/2013 – 4/30/2014) at a cost of \$3,501.84.

Roll call vote: Schnurr yes, Wilson yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

Accept and place on file the Monroe County Central Dispatch Annual Report 2012.

Motion #12. Motion by Wilson, supported by Heck to accept and place on file the Monroe County Central Dispatch Annual Report 2012, as presented.

Roll call vote: Wilson yes, Heck yes, Schnurr yes, Pancone yes, Barron yes. **Motion carried.**

Accept and place on file 2012 Audit.

Motion #13. Motion by Wilson, supported by Heck to accept and place on file 2012 Audit, as presented.

Roll call vote: Wilson yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Trustee Janssens arrived at 7:19 p.m. and was recognized by the Supervisor as being present.

PUBLIC AND BOARD COMMENTS

Public and Board comments started at 7:20 p.m. There was one Board comment and two Public comments. Public and Board comments ended at 7:27 p.m.

ADJOURNMENT

Motion #14. Motion by Wilson, supported by Heck to adjourn the meeting at 7:28 p.m.

Roll call vote: Wilson yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**



Bob Schnurr, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township