

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
November 15, 2016
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, November 15, 2016, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Heck, Janssens, and Pancone.

Excused: Trustee Timiney.

Others Present: Attorney McCormick and 15 people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting of October 18, 2016 and Budget Workshop of October 27, 2016).

Motion #1. Motion by Janssens, supported by Heck to approve the Regular Meeting of October 18, 2016 and Budget Workshop of October 27, 2016, as presented.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Barton, supported by Janssens to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Barton yes, Janssens yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Chief Merkle updated the Board on fire runs for the month of October 2016.

Motion #3. Motion by Janssens, supported by Heck to accept and place on file the October 2016 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2016 Budget Summary Report, period ending October 31, 2016. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending October 31, 2016.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Fire Inspector, Sheriff Department, Engineer.

Communications: Comcast letter dated October 28, 2016 Re: Changes to channel line-up, Charter letter dated November 4, 2016 Re: Changes to channel line-up and Comcast letter dated November 12, 2016 Re: Changes to channel line-up.

Motion #4. Motion by Heck, supported by Barton to accept the consent agenda and place on file, as presented.

Roll call vote: Heck yes, Barton yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

RESOLUTIONS

Adopt Resolution #16-24, 2016 General Fund Budget Amendment #5, Resolution #16-25, 2016 Special Revenue Fund Budget Amendment #5, Resolution #16-26, 2016 Capital Projects Fund Budget Amendment #5, and Resolution #16-27, 2016 Debt Service Fund Budget Amendment #5.

Motion #5. Motion by Barton, supported by Heck to adopt Resolution #16-24, 2016 General Fund Budget Amendment #5, Resolution #16-25, 2016 Special Revenue Fund Budget Amendment #5, Resolution #16-26, 2016 Capital Projects Fund Budget Amendment #5, and Resolution #16-27, 2016 Debt Service Fund Budget Amendment #5, as presented.

Roll call vote: Barton yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Adopt Resolution #16-28, 2017 General Fund Budget, Resolution #16-29, 2017 Special Revenue Fund Budget, Resolution #16-30, 2017 Capital Projects Fund Budget, and Resolution #16-31, 2017 Debt Service Fund Budget.

Motion #6. Motion by Barton supported by Janssens to adopt Resolution #16-28, 2017 General Fund Budget, Resolution #16-29, 2017 Special Revenue Fund Budget, Resolution #16-30, 2017 Capital Projects Fund Budget, and Resolution #16-31, 2017 Debt Service Fund Budget, as presented.

Roll call vote: Barton yes, Janssens yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve the 2017 Appointments, as recommended by the Supervisor.

Motion #7. Motion by Heck, supported by Pancone to approve 2017 Appointments, as recommended by the Supervisor.

Roll call vote: Heck yes, Pancone yes, Janssens yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

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NEW BUSINESS (Con't)

Approve 2017 Salary & Wage Scale #24.

Motion #8. Motion by Barton, supported by Pancone to approve 2017 Salary & Wage Scale #24, as presented.

Roll call vote: Barton yes, Pancone yes, Janssens yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

Request from Fire Department to purchase a Turn-Out Gear Express Dryer at a cost of \$6,447.73, which includes shipping.

Motion #9. Motion by Schnurr, supported by Heck to approve the request from Fire Department to purchase a Turn-Out Gear Express Dryer at a cost of \$6,447.73, which includes shipping, as presented.

Roll call vote: Schnurr yes, Heck yes, Janssens yes, Barton yes, Pancone yes, Barron yes. **Motion carried.**

Approve contract from Cooley, Hehl, Wohlgamuth & Carlton for conducting the audit for the year ending December 31, 2016.

Motion #10. Motion by Barton, supported by Pancone to approve contract from Cooley, Hehl, Wohlgamuth & Carlton for conducting the audit for the year ending December 31, 2016, as presented.

Roll call vote: Barton yes, Pancone yes, Schnurr yes, Heck yes, Janssens yes, Barron yes. **Motion carried.**

PROCLAMATIONS

Approve Proclamation #16-08, Honoring Trustee Richard Janssens for 20 years of dedicated service as Trustee for Monroe Charter Township.

Proclamation was presented to Trustee Richard Janssens.

Motion #11. Motion by Barton, supported by Schnurr to approve Proclamation #16-08, Honoring Trustee Richard Janssens for 20 years of dedicated service as Trustee for Monroe Charter Township, as presented.

Roll call vote: Barton yes, Schnurr yes, Heck yes, Pancone yes, Janssens yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public comments started at 7:18 p.m. There were two public and board comments.

Fire Department Representative Lieutenant Dave Nadeau presented a Fire Hose Flag to the Monroe Charter Township Board as a token of thanks for all their support to the fire department. The Fire Hose Flag was handmade by members of the Monroe Charter Township Volunteer Fire Department from used fire hose. Public and Board comments ended at 7:25 p.m.

Supervisor Barron announced that the newly elected Board will be sworn immediately following the adjournment of the Board Meeting.

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ADJOURNMENT

Motion #12. Motion by Janssens, supported by Heck to adjourn the meeting at 7:26 p.m.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**



Bob Schnurr, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township