

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
October 20, 2015
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, October 20, 2015, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Heck, Janssens, and Pancone.

Excused: Trustee Wilson.

Others Present: Attorney McCormick and eight people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting of September 15, 2015 and Budget Workshop of September 17, 2015).

Motion #1. Motion by Barton, supported by Janssens to approve the Regular Meeting of September 15, 2015 and Budget Workshop of September 17, 2015, as presented.

Roll call vote: Barton yes, Janssens yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Janssens, supported by Heck to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Chief Merkle updated the Board on fire runs for the month of September 2015.

Motion #3. Motion by Heck, supported by Pancone to accept and place on file the September 2015 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Heck yes, Pancone yes, Janssens yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2015 Budget Summary Report, period ending September 30, 2015. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending September 30, 2015.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Fire Inspector, Sheriff Department, Engineer.

Communications: Charter letter dated September 15, 2015 Re: Price Adjustments and Comcast letter dated October 12, 2015 Re: Installation/home visit fees.

Motion #4. Motion by Barton, supported by Janssens to accept the consent agenda and place on file, as presented.

Roll call vote: Barton yes, Janssens yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

RESOLUTIONS

Adopt Resolution #15-21, 2016 General Fund Budget, Resolution #15-22, 2016 Special Revenue Fund Budget, Resolution #15-23, 2016 Capital Projects Fund Budget, and Resolution #15-24, 2016 Debt Service Fund Budget.

Motion #5. Motion by Schnurr supported by Janssens to adopt Resolution #15-21, 2016 General Fund Budget, Resolution #15-22, 2016 Special Revenue Fund Budget, Resolution #15-23, 2016 Capital Projects Fund Budget, and Resolution #15-24, 2016 Debt Service Fund Budget, as presented.

Roll call vote: Schnurr yes, Janssens yes, Heck yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

Adopt Resolution #15-25, amended and restated Monroe Charter Township 401(a) Defined Contribution Plan.

Motion #6. Motion by Schnurr supported by Barton to adopt Resolution #15-25, the amended and restated Monroe Charter Township 401(a) Defined Contribution Plan, as presented.

Roll call vote: Schnurr yes, Barton yes, Janssens yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

Adopt Resolution #15-26, Sewer Connection Tap-in Fees.

Motion #7. Motion by Barton supported by Janssens to adopt Resolution #15-26, Sewer Connection Tap-in Fees, as presented.

Roll call vote: Barton yes, Janssens yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve 2016 Salary & Wage Scale #22.

Motion #8. Motion by Barton, supported by Pancone to approve 2016 Salary & Wage Scale #22, as presented.

Roll call vote: Barton yes, Pancone yes, Janssens yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS (Con't)

Approve the 2016 Regular Board Meeting Schedule.

Motion #9. Motion by Schnurr, supported by Heck to approve the 2016 Regular Board Meeting Schedule, as presented.

Roll call vote: Schnurr yes, Heck yes, Janssens yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

Approve the 2016 Holiday Schedule.

Motion #10. Motion by Barton, supported by Heck to approve the 2016 Holiday Schedule, as presented.

Roll call vote: Barton yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Approve contract from Cooley, Hehl, Wohlgamuth & Carlton for conducting the audit for the year ending December 31, 2015.

Motion #11. Motion by Barton, supported by Janssens to approve contract from Cooley, Hehl, Wohlgamuth & Carlton for conducting the audit for the year ending December 31, 2015, as presented.

Roll call vote: Barton yes, Janssens yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Approve request from Fire Chief Merkle to extend the Fire Department Nederman Emergency Response Vehicle Exhaust System Annual Service and maintenance Agreement for Fire Station #1 at a cost of \$400.

Motion #12. Motion by Barton, supported by Heck to approve request from Fire Chief Merkle to extend the Fire Department Nederman Emergency Response Vehicle Exhaust System Annual Service and maintenance Agreement for Fire Station #1 at a cost of \$400, as presented.

Roll call vote: Barton yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Consider approving the request from Fire Chief Merkle to add Zachary Cherney, Edward Bellman, Jordan Nadeau, Austin Schmitt and Brandon Siebarth to the Fire Department Active Roster and to start a one year probation period, effective October 22, 2015.

Motion #13. Motion by Heck, supported by Janssens to approve the request from Fire Chief Merkle to add Zachary Cherney, Edward Bellman, Jordan Nadeau, Austin Schmitt and Brandon Siebarth to the Fire Department Active Roster and to start a one year probation period, effective October 22, 2015, as presented.

Roll call vote: Heck yes, Janssens yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS (Con't)

Authorize Township Board members to attend the 2016 Annual MTA Educational Conference in Detroit, Michigan, from January 19-22, 2016.

Motion #14. Motion by Barton, supported by Heck to authorize Township Board members to attend the 2016 Annual MTA Educational Conference in Detroit, Michigan, from January 19-22, 2016, as presented.

Roll call vote: Barton yes, Heck yes, Pancone yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

Consider request from the County of Monroe to waive Building Permit Fee for the Monroe County Accessory Building.

Motion #15. Motion by Barton, supported by Schnurr to approve request from the County of Monroe to waive Building Permit Fee for the Monroe County Accessory Building, as presented.

Roll call vote: Barton yes, Schnurr yes, Heck yes, Pancone yes, Janssens yes, Barron yes. **Motion carried.**

Consider approving proposal from Bedford Fence to repair ball field fencing at StoneCo Fields at a cost of \$5,520.00.

Motion #16. Motion by Barton, supported by Heck to approve the proposal from Bedford Fence and to authorize them to repair the ball field fencing at StoneCo Fields at a cost of \$5,520.00, as presented.

Roll call vote: Barton yes, Heck yes, Janssens yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public comments started at 7:25 p.m. There were seven public and board comments. Public and Board comments ended at 7:40 p.m.

ADJOURNMENT

Motion #17. Motion by Janssens, supported by Heck to adjourn the meeting at 7:41 p.m.

Roll call vote: Janssens yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**



Bob Schnurr, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township