

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
September 16, 2014
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, September 16, 2014, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Heck and Pancone.

Excused: Trustees Janssens and Wilson.

Others Present: Attorney McCormick and six people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting of August 19, 2014).

Motion #1. Motion by Heck, supported by Pancone to approve the Regular Meeting Minutes of August 19, 2014, as presented.

Roll call vote: Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Heck, supported by Barton to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Heck yes, Barton yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

STATE REPRESENTATIVE REPORT

State Representative Bill LaVoy from the 17th District provided updates to the Board.

Candidate for State Representative District 56, Tom Redman, introduced himself.

CONSENT AGENDA

Financial Reports: Clerk's 2014 Budget Summary Report, period ending August 31, 2014. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending August 31, 2014.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Fire Inspector, Sheriff Department, Engineer.

Motion #3. Motion by Barton, supported by Schnurr to accept the consent agenda and place on file, as presented.

Roll call vote: Barton yes, Schnurr yes, Heck yes, Pancone yes, Barron yes. **Motion carried.**

ZONING ORDINANCE AMENDMENT

Consider Zoning Amendment Form to amend existing Zoning Ordinance 52-2010, Article 3, Section 3.200, Floodplain Regulations, to include a text amendment addressing new floodplain management provisions, the designation of regulated flood prone hazard area, and the adoption of FEMA's new Flood Insurance rate Maps panel numbers of 2611C; 0236E, 0237E, 0238E, 0249E, 0241E, 0242E, 0243E, 0244E, 0263E, 0264E, 0377E, 0381E, 0382E and 0425E dated October 2, 2014.

Motion #4. Motion by Schnurr, supported by Heck to approve the Zoning Amendment Request to amend existing Zoning Ordinance 52-2010, Article 3, Section 3.200, Floodplain Regulations, to include a text amendment addressing new floodplain management provisions, the designation of regulated flood prone hazard area, and the adoption of FEMA's new Flood Insurance rate Maps panel numbers of 2611C; 0236E, 0237E, 0238E, 0249E, 0241E, 0242E, 0243E, 0244E, 0263E, 0264E, 0377E, 0381E, 0382E and 0425E dated October 2, 2014, as recommended by the Monroe Charter Township Planning Commission and the Monroe County Planning Commission, as presented.

Roll call vote: Schnurr yes, Heck yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

RESOLUTION

Adopt Resolution #14-14, Michigan Community Resolution to Manage Floodplain Development for the National Flood Insurance Program.

Motion #5. Motion by Schnurr, supported by Pancone to Adopt Resolution #14-14, Michigan Community Resolution to Manage Floodplain Development for the National Flood Insurance Program", as presented.

Roll call vote: Schnurr yes, Pancone yes, Heck yes, Barton yes, Barron yes. **Motion carried.**

Adopt Resolution #14-15, 2014 General Fund Budget Amendment #3, Resolution #14-16, 2014 Special Revenue Fund Budget Amendment #3, Resolution #14-17, 2014 Capital Projects Fund Budget Amendment #3, and Resolution #14-18, 2014 Debt Service Fund Budget Amendment #3.

Motion #6. Motion by Barton supported by Pancone to adopt Resolution #14-15, 2014 General Fund Budget Amendment #3, Resolution #14-16, 2014 Special Revenue Fund Budget Amendment #3, Resolution #14-17, 2014 Capital Projects Fund Budget Amendment #3, and Resolution #14-18, 2014 Debt Service Fund Budget Amendment #3, as presented.

Roll call vote: Barton yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS

Authorize Supervisor & Clerk to sign 2015 Monroe Charter Township Firefighters Association Agreement.

Motion #7. Motion by Schnurr, supported by Heck to Authorize Supervisor & Clerk to sign 2015 Monroe Charter Township Firefighters Association Agreement, as presented.

Roll call vote: Schnurr yes, Heck yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

Set Trick-or-Treat night for the night of Halloween, which will be Friday, October 31, 2014 from 6:30 p.m. until 8:00 p.m. (Same night as City of Monroe and Frenchtown Charter Township).

Motion #8. Motion by Heck, supported by Pancone to set Trick-or-Treat night for the night of Halloween, which will be Friday, October 31, 2014 from 6:30 p.m. until 8:00 p.m. (Same night as City of Monroe and Frenchtown Charter Township), as presented.

Roll call vote: Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS (Con't)

Accept and place on file the resignation of Firefighter Greg Abood, effective September 1, 2014, due to personal obligations.

Motion #9. Motion by Schnurr, supported by Heck to accept and place on file the resignation of Firefighter Greg Abood with regret, effective September 1, 2014 due to personal obligations, as presented.

Roll call vote: Schnurr yes, Heck yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

Open Fire Department bids for new nozzles.

Two sealed bids were received and opened in public by Supervisor Barron:

- 1) Task Force Tips, Valparaso, Indiana in the amount of \$24, 205 plus freight.
- 2) Time Emergency Equipment, Dundee, Michigan in the amount of \$16,644 including shipping.

Both bids appeared to be for the exact same part numbers and equipment.

Motion #10. Motion by Schnurr, supported by Heck to award bid to the low bidder, Time Emergency Equipment in the amount of \$16,644, contingent upon Fire Chief's review to ensure bid meets required specifications.

Roll call vote: Schnurr yes, Heck yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

Authorize Accountant to take the American Payroll Association's Preparing for Year-End and 2015 course.

Motion #11. Motion by Barton, supported by Heck to authorize Accountant to take the American Payroll Association's Preparing for Year-End and 2015 course, as presented.

Roll call vote: Barton yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Set Budget Workshop for September 30, 2014 at 5:30 p.m.

Motion #12. Motion by Barton, supported by Heck to set Budget Workshop for September 30, 2014 at 5:30 p.m, as presented.

Roll call vote: Barton yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Set Budget Public Hearing for October 21, 2014 at 6:45 p.m. and authorize the proposed 2014 Budget to be presented at this Public Hearing.

Motion #13. Motion by Barton, supported by Heck to Set Budget Public Hearing for October 21, 2014 at 6:45 p.m. and authorize the proposed 2014 Budget to be presented at this Public Hearing, as presented.

Roll call vote: Barton yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

Consider proposal from MT Business Technologies, Inc. to replace/upgrade the Ricoh Aficio MP C5000 with a Ricoh Aficio MP C5503 copier/printer/Scan/Fax unit for the Supervisor, Clerk, and Assessing Departments.

Motion #14. Motion by Schnurr, supported by Heck to approve the proposal from MT Business Technologies, Inc. to replace/upgrade the Ricoh Aficio MP C5000 with a Ricoh Aficio MP C5503 copier/printer/Scan/Fax unit for the Supervisor, Clerk, and Assessing Departments, as presented.

Roll call vote: Schnurr yes, Heck yes, Pancone yes, Barton yes, Barron yes. **Motion carried.**

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
September 16, 2014**

Authorize Assessor to attend the Michigan Assessors Association Annual Education Program Course SCGIS Using GIS in Assessing from October 8-10, 2014.

Motion #15. Motion by Heck, supported by Pancone to authorize Assessor to attend the Michigan Assessors Association Annual Education Program Course SCGIS Using GIS in Assessing from October 8-10, 2014 to include cost of hotel, meals and travel, as presented.

Roll call vote: Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public comments started at 7:18 p.m. There were four public and board comments. Public and Board comments ended at 7:33 p.m.

ADJOURNMENT

Motion #16. Motion by Heck, supported by Pancone to adjourn the meeting at 7:34 p.m.

Roll call vote: Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**



Bob Schnurr, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township