

**MONROE CHARTER TOWNSHIP  
MONROE COUNTY, MICHIGAN  
Regular Meeting Minutes  
September 17, 2013  
7:00 p.m.**

**CALL TO ORDER**

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, September 17, 2013, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

**ROLL CALL**

**Present:** Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Heck, Janssens, Pancone and Wilson.

**Others Present:** Attorney McCormick, Engineers Buschmann and Czangara and 10 people in the audience.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES (Regular Meeting August 20, 2013)**

**Motion #1.** Motion by Janssens, supported by Heck to approve the Regular Meeting Minutes of August 20, 2013, as presented.

Roll call vote: Janssens yes, Heck yes, Wilson yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**APPROVE PAYMENT OF BILLS/INVOICES**

**Motion #2.** Motion by Wilson, supported by Janssens to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Wilson yes, Janssens yes, Barton yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**FIRE DEPARTMENT REPORT**

**Motion #3.** Motion by Janssens, supported by Wilson to accept and place on file the Fire Department August 2013 Monthly Report, as presented by Fire Chief Merkle.

Roll call vote: Janssens yes, Wilson yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**CONSENT AGENDA**

**Financial Reports:** Clerk's 2013 Budget Summary Report, period ending August 31, 2013. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending August 31, 2013.

**General Reports:** Supervisor, Building Official, Blight, Fire Chief, Fire Inspector, Sheriff Department.

**Communications:** Comcast Letter dated 8-22-13 Re: Channel Line-up changes.

**Motion #4.** Motion by Barton, supported by Wilson to accept the consent agenda and place on file, as presented.

Roll call vote: Barton yes, Wilson yes, Janssens yes, Heck yes, Pancone yes, Schnurr yes, Barron yes. **Motion carried.**

**PRESENTATION**

**Presentation by Tim Lake and Chip Holcombe regarding the Monroe Business Development Corporation providing economic services to the township.**

**Motion #5.** Motion by Barton, supported by Wilson to commit to having the Monroe Business Development Corporation provide economic services to the township for 2014 at a fee of \$3000.

Roll call vote: Barton yes, Wilson yes, Janssens yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**RESOLUTIONS**

**Adopt Resolution #13-11, 2013 General Fund Budget Amendment #3, Resolution #13-12, 2013 Special Revenue Fund Budget Amendment #3, Resolution #13-13, 2013 Capital Projects Fund Budget Amendment #3, and Resolution #13-14, 2013 Debt Service Fund Budget Amendment #3.**

**Motion #6.** Motion by Janssens, supported by Wilson to adopt Resolution #13-11, 2013 General Fund Budget Amendment #3, Resolution #13-12, 2013 Special Revenue Fund Budget Amendment #3, Resolution #13-13, 2013 Capital Projects Fund Budget Amendment #3, and Resolution #13-14, 2013 Debt Service Fund Budget Amendment #3, with additional updates to General Fund Department 101 and Capital Projects Department 442 worksheets.

Roll call vote: Janssens yes, Wilson yes, Pancone yes, Heck yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**NEW BUSINESS**

**Authorize Township Engineers to complete the bridge and approach design of a replacement bridge over Plum Creek on Eastwood Drive.**

**Motion #7.** Motion by Schnurr, supported by Pancone to authorize Township Engineers to complete the bridge and approach design of a replacement bridge over Plum Creek on Eastwood Drive, as presented.

Roll call vote: Schnurr yes, Pancone yes, Wilson yes, Janssens yes, Heck yes, Barton yes, Barron yes. **Motion carried.**

**Set Trick-or-Treat night for the night of Halloween, which will be Thursday, October 31, 2013 from 6:30 p.m. until 8:00 p.m.**

**Motion #8.** Motion by Barton, supported by Wilson to set Trick-or-Treat night for the night of Halloween, which will be Thursday, October 31, 2013 from 6:30 p.m. until 8:00 p.m., as presented.

Roll call vote: Barton yes, Wilson yes, Pancone yes, Heck yes, Janssens yes, Schnurr yes, Barron yes. **Motion carried.**

**Consider approving the request from Fire Chief Merkle to authorize placing Firefighter Greg Abood on a one year leave of absence for personal reasons, effective August 10, 2013.**

**Motion #9.** Motion by Wilson, supported by Heck to approve the request from Fire Chief Merkle to authorize placing Firefighter Greg Abood on a one year leave of absence for personal reasons, effective August 10, 2013.

Roll call vote: Wilson yes, Heck yes, Janssens yes, Pancone yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**NEW BUSINESS (Con't)**

**Consider request from the Fire Department to replace day room furniture at a cost of \$3,071 from Durochers.**

**Motion #10.** Motion by Heck, supported by Pancone to approve request from the Fire Department to replace day room furniture at a cost of \$3,071 from Durochers, as presented.

Roll call vote: Heck yes, Pancone yes, Wilson yes, Janssens yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

**Set Budget Workshop for October 8, 2013 at 5:30 p.m.**

**Motion #11.** Motion by Barton, supported by Wilson to set Budget Workshop for October 8, 2013 at 5:30 p.m.

Roll call vote: Barton yes, Wilson yes, Janssens yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**Set Budget Public Hearing for October 15, 2013 at 6:45 p.m. and authorize the proposed 2014 Budget to be presented at this Public Hearing.**

**Motion #12.** Motion by Barton, supported by Wilson to set Budget Public Hearing for October 15, 2013 at 6:45 p.m. and authorize the proposed 2014 Budget to be presented at this Public Hearing.

Roll call vote: Barton yes, Wilson yes, Janssens yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**Consider request from Assessor for approval of an appraisal, if required, of 15400 S. Telegraph Road in order to meet the State Tax Tribunal's valuation disclosure deadline of October 16, 2013.**

**Motion #13.** Motion by Wilson, supported by Janssens to approve request from Assessor for approval of an appraisal not to exceed \$2,500, if required, of 15400 S. Telegraph Road in order to meet the State Tax Tribunal's valuation disclosure deadline of October 16, 2013.

Roll call vote: Wilson yes, Janssens yes, Pancone yes, Heck yes, Barton no, Schnurr yes, Barron yes. **Motion carried.**

**Consider request from Monroe Community Mental Health Authority to use the Nature Center at a reduced rate on behalf of the Childrens Department on Wednesdays from 9am-3pm starting on 10/16/13 and ending on 12/18/13.**

**Motion #14.** Motion by Barton, supported by Janssens to approve request from Monroe Community Mental Health Authority to use the Nature Center at a reduced rate on behalf of the Childrens Department on Wednesdays from 9am-3pm starting on 10/16/13 and ending on 12/18/13, as presented.

Roll call vote: Barton yes, Janssens yes, Wilson yes, Pancone yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

**PUBLIC & BOARD COMMENTS**

Public and Board comments started at 8:08p.m. There were six public comments. Public and Board comments ended at 8:15p.m.

**ADJOURNMENT**

**Motion #15.** Motion by Wilson, supported by Heck to adjourn the meeting at 8:16 p.m. **Motion carried.**



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Bob Schnurr, Clerk  
Monroe Charter Township

Attested:



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Alan Barron, Supervisor  
Monroe Charter Township