

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
October 15, 2013
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, October 15, 2013, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Heck and Wilson.

Excused: Trustees Janssens and Pancone.

Others

Present: Attorney McCormick and nine people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Regular Meeting of September 17, 2013 and Budget Workshop of October 8, 2013).

Motion #1. Motion by Barton, supported by Wilson to approve the Regular Meeting of September 17, 2013 and Budget Workshop of October 8, 2013, as presented.

Roll call vote: Barton yes, Wilson yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Wilson, supported by Heck to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Wilson yes, Heck yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Motion #3. Motion by Wilson, supported by Heck to accept the Fire Department report and place on file, as presented.

Roll call vote: Wilson yes, Heck yes, Schnurr yes, Barton yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2013 Budget Summary Report, period ending September 30, 2013. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending September 30, 2013.

General Reports: Supervisor, Building Official, Blight Report, Fire Inspector, Fire Chief, Sheriff, Engineer.

Communications: Charter Letter dated September 12, 2013 Re: Contact Information and Comcast Letter dated September 26, 2013 Re: Channel Change.

Motion #4. Motion by Heck, supported by Schnurr to accept the consent agenda and place on file, as presented.

Roll call vote: Heck yes, Schnurr yes, Barton yes, Wilson yes, Barron yes. **Motion carried.**

RESOLUTIONS

Adopt Resolution #13-15, Publicly Funded Health Insurance Contribution Act for calendar year 2014.

Motion #5. Motion by Barton, supported by Wilson to adopt Resolution #13-19, Publicly Funded Health Insurance Contribution Act for calendar year 2014, as presented.

Roll call vote: Barton yes, Wilson yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

Adopt Resolution #13-16, 2014 General Fund Budget, Resolution #13-17, 2014 Special Revenue Fund Budget, Resolution #13-18, 2014 Capital Projects Fund Budget and Resolution #13-19, 2014 Debt Service Fund Budget.

Motion #6. Motion by Wilson, supported by Heck to adopt Resolution #13-16, 2014 General Fund Budget, Resolution #13-17, 2014 Special Revenue Fund Budget, Resolution #13-18, 2014 Capital Projects Fund Budget and Resolution #13-19, 2014 Debt Service Fund Budget, as presented.

Roll call vote: Wilson yes, Heck yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve and authorize Supervisor and Clerk to sign the Monroe County Development Corporation Services Agreement.

Motion #7. Motion by Barton, supported by Heck to approve and authorize Supervisor and Clerk to sign the Monroe County Development Corporation Services Agreement, as presented.

Roll call vote: Barton yes, Heck yes, Wilson yes, Schnurr yes, Barron yes. **Motion carried.**

Approve and authorize Clerk to sign the Business Associate Agreement with the Burnham & Flower Insurance Group.

Motion #8. Motion by Heck, supported by Wilson to approve and authorize Clerk to sign the Business Associate Agreement with the Burnham & Flower Insurance Group, as presented.

Roll call vote: Heck yes, Wilson yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

Authorize Assessor to attend the Macomb Assessors Organization's Legislative Updates & Personal Property Course on November 8, 2013 at Macomb Intermediate School District in Clinton Township.

Motion #9. Motion by Schnurr, supported by Wilson to authorize Assessor to attend the Macomb Assessors Organization's Legislative Updates & Personal Property Course on November 8, 2013 at Macomb Intermediate School District in Clinton Township, as presented.

Roll call vote: Schnurr yes, Wilson yes, Barton yes, Heck yes, Barron yes. **Motion carried.**

Authorize Accountant to attend the American Payroll Association's Preparing for Year-End and 2014 class on October 28, 2013 in Livonia.

Motion #10. Motion by Wilson, supported by Barton to authorize Accountant to attend the American Payroll Association's Preparing for Year-End and 2014 class on October 28, 2013 in Livonia, as presented.

Roll call vote: Wilson yes, Barton yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

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NEW BUSINESS (Con't)

Approve 2014 Salary & Wage Scale #20.

Motion #11. Motion by Schnurr, supported by Wilson to approve 2014 Salary & Wage Scale #20, as presented.

Roll call vote: Schnurr yes, Wilson yes, Heck yes, Barton yes, Barron yes. **Motion carried.**

Approve request from Fire Chief Merkle to extend the Fire Department Nederman Emergency Response Vehicle Exhaust System Annual Service and Maintenance Agreement for Fire station #1 at a cost of \$400.

Motion #12. Motion by Schnurr, supported by Wilson to approve request from Fire Chief Merkle to extend the Fire Department Nederman Emergency Response Vehicle Exhaust System Annual Service and Maintenance Agreement for Fire station #1 at a cost of \$400, as presented.

Roll call vote: Schnurr yes, Wilson yes, Barton yes, Heck yes, Barron yes. **Motion carried.**

Approve the request from Fire Chief Merkle to end the Leave of Absence and remove Josh Erickson from the Fire Department Roster because he has been hired full-time with the Dearborn Heights Fire Department.

Motion #13. Motion by Heck, supported by Barton to approve the request from Fire Chief Merkle to end the Leave of Absence and remove Josh Erickson from the Fire Department Roster because he has been hired full-time with the Dearborn Heights Fire Department, as presented.

Roll call vote: Heck yes, Barton yes, Wilson yes, Schnurr yes, Barron yes. **Motion carried.**

Approve the request from Fire Chief Merkle to add Frank Brown II and Shane Raymo to the Fire Department Active Roster as Probationary Firefighters, effective October 24, 2013, contingent upon the successful completion of their physicals.

Motion #14. Motion by Heck, supported by Wilson to approve the request from Fire Chief Merkle to add Frank Brown II and Shane Raymo to the Fire Department Active Roster as Probationary Firefighters, effective October 24, 2013, contingent upon the successful completion of their physicals, as presented.

Roll call vote: Heck yes, Wilson yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

Accept bids for Fire Station #2 roof and Maintenance Building roof.

Motion #15. Motion by Heck, supported by Schnurr to accept bids from Custom Homes By Aim Construction Inc. for Fire Station #2 roof labor in the amount of \$8,300 and Maintenance Building roof in the amount of \$6,923 and authorize Supervisor to sign contracts for same, contingent upon favorable review of bid submission by the Building Official

Roll call vote: Heck yes, Schnurr yes, Wilson yes, Barton yes, Barron yes. **Motion carried.**

PUBLIC COMMENTS

Public comments started at 7:20 p.m. There were no comments from members of the public. Public comments ended at 7:21 p.m.

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ADJOURNMENT

Motion #16. Motion by Wilson, supported by Heck to adjourn the meeting at 7:22 p.m.

Roll call vote: Wilson yes, Heck yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

Attested:



Alan Barron, Supervisor
Monroe Charter Township



Bob Schnurr, Clerk
Monroe Charter Township