

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
December 19, 2017
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, December 19, 2017, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Blank, Heck and Manor.

Excused: Trustee Pancone.

Others Present: Attorney McCormick and five people in the audience.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Public Budget Hearing Minutes of November 21, 2017 and Regular Meeting of November 21, 2017).

Motion #1. Motion by Manor, supported by Barton to approve the Public Budget Hearing Minutes of November 21, 2017 and Regular Meeting of November 21, 2017, as presented.

Roll call vote: Manor yes, Barton yes, Heck yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Barton, supported by Manor to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Barton yes, Manor yes, Heck yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

FIRE DEPARTMENT REPORT

Chief Merkle updated the Board on fire runs for the month of November 2017.

Motion #3. Motion by Heck, supported by Blank to accept and place on file the November 2017 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Heck yes, Blank yes, Manor yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

SHERIFF DEPARTMENT REPORT

Deputy Michael Swiercz updated the Board on police activity for the month of November 2017.

Motion #4. Motion by Manor, supported by Heck to accept and place on file the Sheriff Department Report, as presented by Deputy Swiercz.

Roll call vote: Manor yes, Heck yes, Blank yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**

CONSENT AGENDA

Financial Reports: Clerk's 2017 Budget Summary Report, period ending November 30, 2017.
Treasurer's Monthly Statement of Bank Accounts & Investments, period ending November 30, 2017.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Sheriff Department, Engineer.

Communications: November 17, 2017 Re: Changes to channel line-up and Charter letter dated December 12, 2017 Re: Price Adjustments.

Motion #5. Motion by Barton, supported by Blank to accept the consent agenda and place on file, as presented.

Roll call vote: Barton yes, Blank yes, Manor yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

RESOLUTIONS

Approve Resolution #17-31, 2017 General Fund Budget Amendment #5, Resolution #17-32, 2017 Special Revenue Fund Budget Amendment #5, Resolution #17-33, 2017 Capital Projects Fund Budget Amendment #5 and Resolution #17-34, 2017 Debt Service Fund Budget Amendment #5.

Motion #6. Motion by Barton supported by Heck to approve Resolution #17-31, 2017 General Fund Budget Amendment #5, Resolution #17-32, 2017 Special Revenue Fund Budget Amendment #5, Resolution #17-33, 2017 Capital Projects Fund Budget Amendment #5 and Resolution #17-34, 2017 Debt Service Fund Budget Amendment #5, as presented.

Roll call vote: Barton yes, Heck yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS

Approve contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for the year ending December 31, 2017.

Motion #7. Motion by Barton, supported by Manor to approve contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for the year ending December 31, 2017, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

Authorize Supervisor and Clerk to sign the 2018 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,613.00. (1% increase over the 2017 amount of \$30,310.00).

Motion #8. Motion by Manor, supported by Heck to approve Supervisor and Clerk to sign the 2018 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,613.00, as presented.

Roll call vote: Manor yes, Heck yes, Blank yes, Schnurr yes, Barton yes, Barron yes. **Motion carried.**

NEW BUSINESS (Continued)

Authorize the Supervisor and Clerk to sign contract with the Road Commission to rebuild two (2) Catch Basins on Northfield Road off M-125.

Motion #9. Motion by Barton, supported by Blank to authorize the Supervisor and Clerk to sign contract with the Road Commission to rebuild two (2) Catch Basins on Northfield Road off M-125, as presented.

Roll call vote: Barton yes, Blank yes, Manor yes, Heck yes, Schnurr yes, Barron yes. **Motion carried.**

Authorize the purchase from Dominion Voting Systems of one (1) ICC Kit – M1600ii/7440 High Speed Tabulator for the Absent Voter Counting Board at a cost of \$12,980.

Motion #10. Motion by Manor, supported by Barton to authorize the purchase from Dominion Voting Systems of one (1) ICC Kit – M1600ii/7440 High Speed Tabulator for the Absent Voter Counting Board at a cost of \$12,980, as presented.

Roll call vote: Manor yes, Barton yes, Schnurr yes, Heck yes, Blank yes, Barron yes. **Motion carried.**

Consider approving the request from Fire Chief Merkle to place firefighter Jonathan Roberts on a one (1) year Personal Leave of Absence, effective December 1, 2017.

Motion #11. Motion by Manor, supported by Barton to approve the request from Fire Chief Merkle to place firefighter Jonathan Roberts on a one (1) year Personal Leave of Absence, effective December 1, 2017.

Roll call vote: Manor yes, Barton yes, Heck yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

Fire Department request to purchase the Lucas 3.0 Chest Compression System from Physio-Control, Inc., as demonstrated and discussed at the November 21, 2017 Regular Board Meeting, at a cost of \$14,818.71.

Motion #12. Motion by Heck supported by Barton to approve the Fire Department request to purchase the Lucas 3.0 Chest Compression System from Physio-Control, Inc., as demonstrated and discussed at the November 21, 2017 Regular Board Meeting, at a cost of \$14,818.71, with appropriate warranty and maintenance contract after review by attorney, as presented.

Roll call vote: Heck yes, Barton yes, Schnurr yes, Manor yes, Blank yes, Barron yes. **Motion carried.**

Fire Department request to sign-up for the Fire Rescue/EMS1 Academy's on-line training Courses for 2018 at a cost of \$1,950.

Motion #13. Motion by Barton, supported by Manor to approve Fire Department request to sign-up for the Fire Rescue/EMS1 Academy's on-line training Courses for 2018 at a cost of \$1,950, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

NEW BUSINESS (Continued)

Approve the 2018 Appointments, as recommended by the Supervisor.

Motion #14. Motion by Barton, supported by Heck to approve the 2018 Appointments, as recommended by the Supervisor.

Roll call vote: Barton yes, Heck yes, Manor yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

Approve Firefighter 10% Incentive Payout for fire runs completed during the months of January 2017 through December 2017 for firefighters who are on active status as of December 31, 2017.

Motion #15. Motion by Barton, supported by Manor to approve Firefighter 10% Incentive Payout for fire runs completed during the months of January 2017 through December 2017 for firefighters who are on active status as of December 31, 2017, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Blank yes, Schnurr yes, Barron yes. **Motion carried.**

PUBLIC AND BOARD COMMENTS

Public comments started at 7:38 p.m. There was five public and Board comment. Public comments ended at 7:44 p.m.

ADJOURNMENT

Motion #16. Motion by Heck, supported by Manor to adjourn the meeting at 7:45 p.m.

Roll call vote: Heck yes, Manor yes, Blank yes, Barton yes, Schnurr yes, Barron yes. **Motion carried.**



Bob Schnurr, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township