



To Apply for a Passport and/or Passport Card, you will need:

1) Completed Application (**DS-11 dated 06-2016**)

2) Proof of Citizenship

Original or certified copy of U.S. Birth Certificate, showing the full name of both parents (Not from Hospital)

3) One (1) Recent Color Photograph (2in x 2in)

*Effective November 1, 2016,
Photos with Glasses will no longer be accepted*

4) Proof of Identity

(Driver's License or State ID)

5) Check or Money Order, in the amount required, made payable to: *US Department of State*

6) Check, Money Order or Cash in the amount of \$35.00, Payable to: *Monroe Charter Township*