

**MONROE CHARTER TOWNSHIP
MONROE COUNTY, MICHIGAN
Regular Meeting Minutes
December 18, 2018
7:00 p.m.**

CALL TO ORDER

A meeting of the Monroe Charter Township Board was called to order by Supervisor Alan Barron at 7:00 p.m. on Tuesday, December 18, 2018, in the Monroe Charter Township Hall, 4925 East Dunbar Road, Monroe County, Michigan.

ROLL CALL

Present: Supervisor Barron, Clerk Schnurr, Treasurer Barton, Trustees Blank, Heck, Manor and Pancone.

Others Present: Attorney McCormick and ten people in the audience.

INVOCATION/PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES (Public Budget Hearing Minutes of November 20, 2018, Regular Meeting Minutes of November 20, 2018 and Workshop Minutes of December 4, 2018).

Motion #1. Motion by Manor, supported by Blank to approve the Public Budget Hearing Minutes of November 20, 2018 and Regular Meeting Minutes of November 20, 2018 and Workshop Minutes of December 4, 2018, as presented.

Roll call vote: Manor yes, Blank yes, Barton yes, Heck yes, Pancone yes, Schnurr yes, Barron yes.
Motion carried.

APPROVE PAYMENT OF BILLS/INVOICES

Motion #2. Motion by Heck, supported by Pancone to approve the payment of bills/invoices, as listed by the Clerk.

Roll call vote: Heck yes, Pancone yes, Manor yes, Blank yes, Barton yes, Schnurr yes, Barron yes.
Motion carried.

FIRE DEPARTMENT REPORT

Chief Merkle updated the Board on fire runs for the month of November 2018.

Motion #3. Motion by Blank, supported by Manor to accept and place on file the November 2018 Fire Department Report, as presented by Chief Merkle.

Roll call vote: Blank yes, Manor yes, Heck yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.
Motion carried.

SHERIFF DEPARTMENT REPORT

Deputy Michael Swiercz updated the Board on police activity for the month of November 2018.

Motion #4. Motion by Heck, supported by Pancone to accept and place on file the Sheriff Department Report, as presented by Deputy Swiercz.

Roll call vote: Heck yes, Pancone yes, Blank yes, Manor yes, Barton yes, Schnurr yes, Barron yes.
Motion carried.

PLANNING COMMISSION REPORT

Trustee Pancone updated the Board on the Planning Commission Meeting for the month of November 2018.

Motion #5. Motion by Manor, supported by Heck to accept and place on file the November 2018 Planning Commission report, as presented by Trustee Pancone.

Roll call vote: Manor yes, Heck yes, Blank yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.
Motion carried

CONSENT AGENDA

Financial Reports: Clerk's 2018 Budget Summary Report, period ending November 30, 2018. Treasurer's Monthly Statement of Bank Accounts & Investments, period ending November 30, 2018.

General Reports: Supervisor, Building Official, Blight, Fire Chief, Sheriff Department, Engineer.

Communications: Comcast Letter dated November 16, 2018 Re: Channel Update, Charter Letter dated November 30, 2018 Re: Changes to channel line-up and Comcast letter dated December 3, 2018 Re: Changes to Channel Line-up.

Motion #6. Motion by Heck, supported by Manor to accept the consent agenda and place on file, as presented.

Roll call vote: Heck yes, Manor yes, Barton yes, Blank yes, Pancone yes, Schnurr yes, Barron yes.
Motion carried.

RESOLUTIONS

Approve Resolution #18-24, 2018 General Fund Budget Amendment #5, Resolution #18-25, 2018 Special Revenue Fund Budget Amendment #5, Resolution #18-26, 2018 Capital Projects Fund Budget Amendment #5 and Resolution #18-27, 2018 Debt Service Fund Budget Amendment #5.

Motion #7. Motion by Manor supported by Blank to approve Resolution #18-24, 2018 General Fund Budget Amendment #5, Resolution #18-25, 2018 Special Revenue Fund Budget Amendment #5, Resolution #18-26, 2018 Capital Projects Fund Budget Amendment #5 and Resolution #18-27, 2018 Debt Service Fund Budget Amendment #5, as presented.

Roll call vote: Manor yes, Blank yes, Barton yes, Pancone yes, Heck yes, Schnurr yes, Barron yes.
Motion carried.

NEW BUSINESS

Approve contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for the year ending December 31, 2018.

Motion #8. Motion by Barton, supported by Manor to approve contract from Cooley, Hehl, Sabo & Calkins for conducting the audit for the year ending December 31, 2018, as presented.

Roll call vote: Barton yes, Manor yes, Heck yes, Pancone yes, Blank yes, Schnurr yes, Barron yes.
Motion carried.

Authorize Supervisor and Clerk to sign the 2019 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,920.00 (1% increase over the 2018 amount of \$30,613.00).

Motion #9. Motion by Barton, supported by Pancone to approve Supervisor and Clerk to sign the 2019 Agreement with the Lake Erie Transit Commission and authorize annual payment of \$30,920.00, as presented.

Roll call vote: Barton yes, Pancone yes, Manor yes, Heck yes, Blank yes, Schnurr yes, Barron yes.
Motion carried.

Approve the 2019 Appointments, as recommended by the Supervisor.

Motion #10. Motion by Heck, supported by Pancone to approve the 2019 Appointments, as recommended by the Supervisor.

Roll call vote: Heck yes, Pancone yes, Blank yes, Manor yes, Barton yes, Schnurr yes, Barron yes.
Motion carried.

Approve 2019 Salary & Wage Scale #26.

Motion #11. Motion by Manor, supported by Pancone to approve 2019 Salary & Wage Scale #26, as presented.

Roll call vote: Manor yes, Pancone yes, Heck yes, Blank no, Barton yes, Schnurr yes, Barron yes.
Motion carried.

Accept and place on file the resignation of Fire Chief Larry Merkle, effective April 26, 2019, for the purpose of retirement.

Motion #12. Motion by Manor, supported by Schnurr to accept and place on file the resignation of Fire Chief Larry Merkle, effective April 26, 2019, for the purpose of retirement, with regrets.

Roll call vote: Manor yes, Schnurr yes, Heck yes, Blank yes, Pancone yes, Barton yes, Barron yes.
Motion carried.

Accept and place on file the resignation of Assistant Fire Chief Robert Lester, effective December 9, 2018, for the purpose of retirement.

Motion #13. Motion by Heck, supported by Manor to accept and place on file the resignation of Assistant Fire Chief Robert Lester, effective December 9, 2018, for the purpose of retirement, with regrets.

Roll call vote: Heck yes, Manor yes, Blank yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.
Motion carried.

NEW BUSINESS (Continued)

Authorize Firefighter 10% Incentive Payout for fire runs completed during the months of January 2018 through December 2018 for firefighters who have remained on active status through of December 31, 2018.

Motion #14. Motion by Barton, supported by Heck to authorize Firefighter 10% Incentive Payout for fire runs completed during the months of January 2018 through December 2018 for firefighters who have remained on active status through of December 31, 2018, as presented.

Roll call vote: Barton yes, Heck yes, Manor yes, Blank yes, Pancone yes, Schnurr yes, Barron yes.
Motion carried.

Authorize Supervisor to sign the Charter Communications Uniform Video Service Local Franchise Agreement indicating that as a result of an internal restructuring that occurred on December 1, 2018, Spectrum Mid-America, LLC, an indirect subsidiary of Charter Communications, Inc., now holds the cable franchise in our community.

Motion #15. Motion by Barton, supported by Schnurr to authorize Supervisor to sign the Charter Communications Uniform Video Service Local Franchise Agreement indicating that as a result of an internal restructuring that occurred on December 1, 2018, Spectrum Mid-America, LLC, an indirect subsidiary of Charter Communications, Inc., now holds the cable franchise in our community, as presented.

Roll call vote: Barton yes, Schnurr yes, Manor yes, Blank yes, Heck yes, Pancone yes, Barron yes.
Motion carried.

Authorize the Personnel Committee and Building Official to interview and hire a new Building Inspector with an approximate start date of January 2, 2019.

Motion #16. Motion by Manor, supported by Pancone to authorize the Personnel Committee and Building Official to interview and hire a new Building Inspector with an approximate start date of January 2, 2019 and to allow Treasurer Barton to take Trustee Manor's place and the members conducting the interview would be Supervisor Barron, Treasurer Barton, Trustee Heck and Building Official Black.

Roll call vote: Manor yes, Pancone yes, Heck yes Blank yes, Barton yes, Schnurr yes, Barron yes.
Motion carried.

PUBLIC AND BOARD COMMENTS

Public comments started at 7:33 p.m. There was three Public and Board comments. Public comments ended at 7:45 p.m.

Trustee Blank thanked the Fire Department for leading the Parade of Christmas lights for the senior citizens.

Howard Hemphill addressed the Board on sprinkling and alarming the property at 15193 S. Dixie Hwy.

Amy Grummel, a student from the Monroe Middle College asked the Board a question about swimmers trespassing at the Quarry Lake. This was addressed by Supervisor Barron, Sheriff Deputy Swiercz and Attorney McCormick. Clerk Schnurr thanked her for attending and mentioned to her that this was a very good question.

**MONROE CHARTER TOWNSHIP
MINUTES**

**REGULAR MEETING
December 18, 2018**

ADJOURNMENT

Motion #17. Motion by Manor, supported by Heck to adjourn the meeting at 7:46 p.m.

Roll call vote: Manor yes, Heck yes, Blank yes, Pancone yes, Barton yes, Schnurr yes, Barron yes.
Motion carried.



Bob Schnurr, Clerk
Monroe Charter Township

Attested:



Alan Barron, Supervisor
Monroe Charter Township